



## COMMITTEE ON COMMITTEES

April 20, 2009 @ 6:00 PM

Buchanan Center at the Mansfield Library

Present: Leigh Duffy (Chair) and Bruce Clouette

Also attending: Town Manager, Matt Hart

Chair Leigh Duffy called the meeting to order at 6:00 p.m.

Minutes of the March 16, 2009 meeting were approved as presented.

### Review of Boards of Appeals

Town Manager Matt Hart reviewed the options available to the Committee on Committees with regards to consolidation of Boards of Appeals.

1. Building Board of Appeal and the Housing Code Board of Appeals  
The Town Clerk will contact the existing members of the Building Board of Appeals to alert them to the possible disbanding of this Board and will research the process by which the committee was established. A resolution to disband will be written. By consensus the Housing Code Board of Appeals will remain as is.
2. ADA Grievance Committee  
Ms. Duffy will contact the Chair of the Advisory Committee on Persons with Disabilities, Wade Gibbs, to ascertain the Committee's willingness to also serve as the ADA Grievance Committee. A resolution to this effect will be written.
3. Personnel Appeals Board  
By consensus the Committee agreed to keep the Personnel Appeals Board as currently configured.
4. Terms of Office  
By consensus the Committee agreed to change the following Committee terms to 3-year terms: Agricultural Committee, Arts Advisory Committee, CATV Advisory Committee, Town Council Sustainability Committee, Mansfield

Advocates for Children, University – Town Relations Committee and Youth Advisory Council. Changes to the terms of office for the Emergency Management Committee will require an ordinance change. The Town Manager will prepare said ordinance.

5. Resolution to dissolve the Fire and Emergency Services Committee and the Wellness Center Advisory Board

By consensus the Committee agreed to disband these committees.

The resolutions will be presented to Council at the May 11<sup>th</sup> meeting.

## **Review of Vacancies**

Mr. Clouette will call Bob Kremer and Brian McCarthy to see if either is interested in serving as a full member.

Ms. Duffy will call Carol Lewis and Joan Neuwirth to see if either is interested in serving on the Board of Ethics

Ms. Duffy will suggest to the Council that Boards and Committees appear before the Council yearly to provide an update and an opportunity for discussion.

By consensus the Committee agreed to reappoint Richard Pellegrine to the Communication Advisory Committee. Mr. Clouette will contact the chair to discuss the proposed alternate position.

By consensus the Committee agreed to recommend Kathleen Paterson and Larry Lombard to the Agricultural Committee.

Ms. Duffy reported that Sheldon Dyer, Chair of the Recreation Committee, has agreed to call Denise Woodward regarding appointment to that Committee.

Ms. Duffy will call Wade Gibbs regarding reappointment to the Advisory Committee on Persons with Disabilities.

Town Manager Matt Hart will advertise for volunteers to the Social Service Advisory Committee. Mr. Hart has also spoken John Jackman regarding the appointment of Will Bigl to the Emergency Management Committee.

The Committee reviewed its recommendations to the Sustainability Committee and agreed to proceed with those already identified including: Lynn Stoddard (Citizen), William Lennon (Citizen), Sara Milius (Citizen), Matt Hart (Town Manager), Bonnie Ryan (PZC), Katherine Paulhus (Bd of Ed), Rich Miller, (UConn) and Leigh Duffy (Town Council). The Town Manager will prepare a package of materials for Committee members.

The meeting was adjourned at 7:10 p.m.

Mary Stanton, Town Clerk